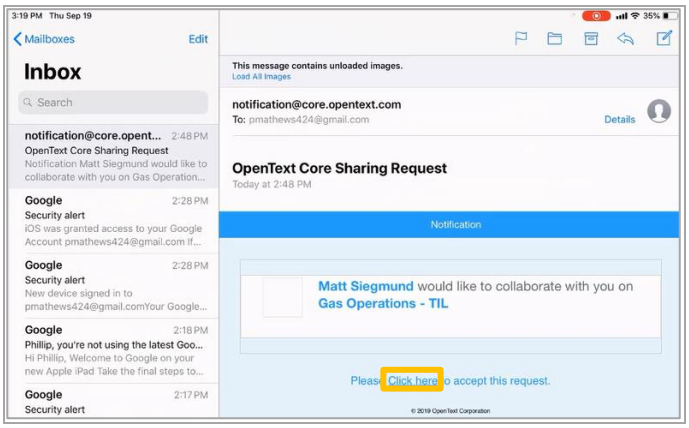
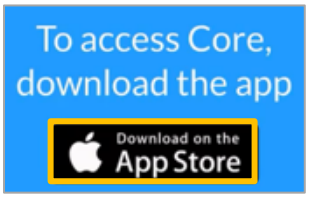
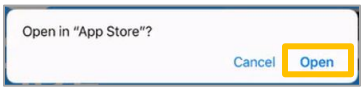
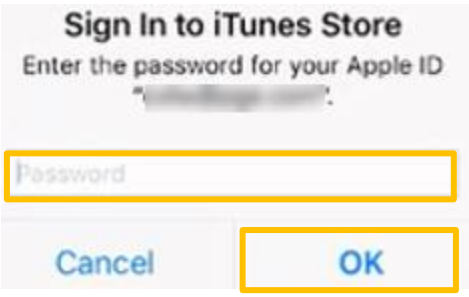
# Create a CORE Account Using a Tablet or Smart Phone

Provide your CORE Admin with an email to use for CORE. The CORE Admin will send you a registration email to create a CORE account.

| Step | Description |
|---|---|
| 1 | From the registration email, tap the **Click Here** link.<br>  |
| 2 | CORE takes you to the App Store to download the CORE app. Tap **Download on the App Store**.<br>  |
| 3 | Tap **Open**.<br>  |
| 4 | The App store displays the CORE icon. Tap **Get.**<br> |
| 5 | Enter the password for your tablet or smart phone. Tap **OK**.<br>  |

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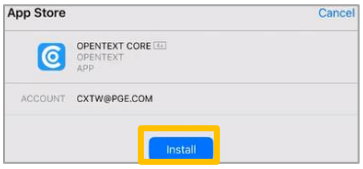
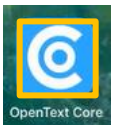
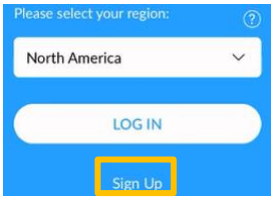
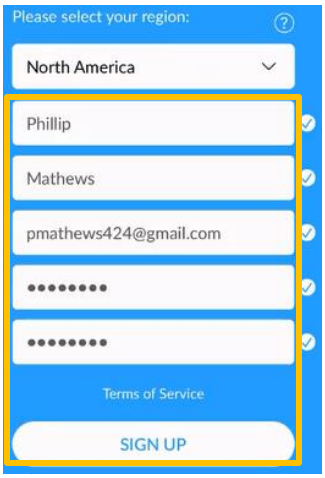
| Step | Description |
|---|---|
| 6 | Tap **Install**.<br>  |
| 7 | CORE is installed. Tap the **CORE** icon.<br>  |
| 8 | Tap **Allow**. |
| 9 | Tap **Sign Up**.<br>  |
| 10 | Enter your name, the email associated with CORE, and a password that you want to use to access CORE. Tap **Sign Up**.<br>  |

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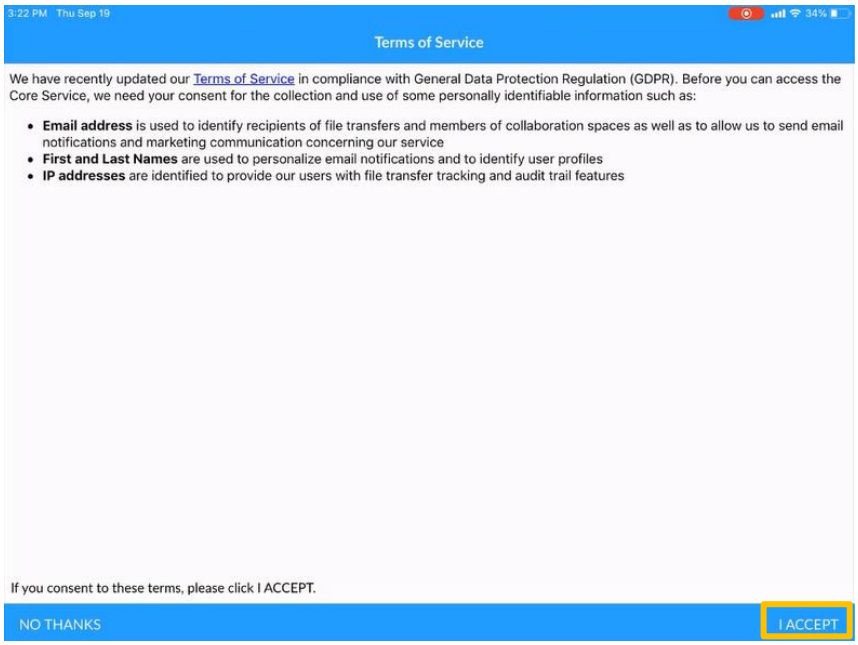
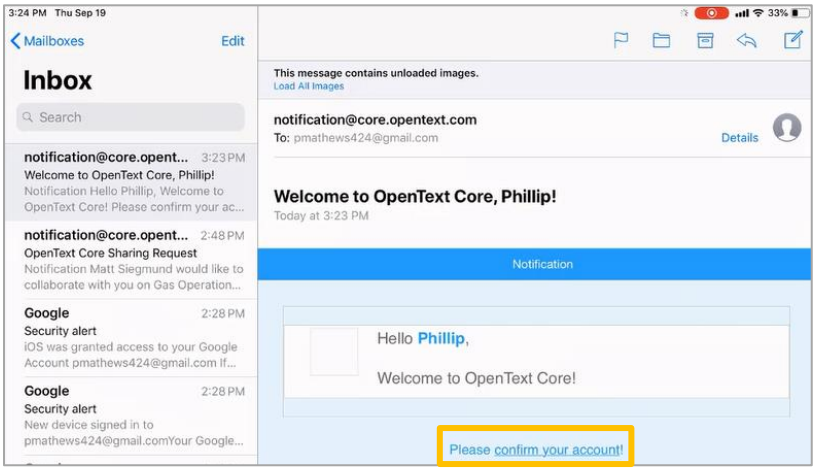
| Step | Description |
|---|---|
| 11 | Review the Terms of Service. Tap **Accept**.<br>  |
| 12 | CORE displays a message requesting you to access your email to confirm your new CORE account.<br> |
| 13 | From your CORE email, tap **Please Confirm Your Account** link.<br>  |

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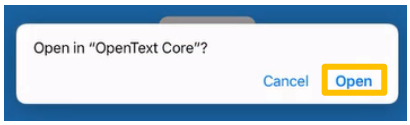
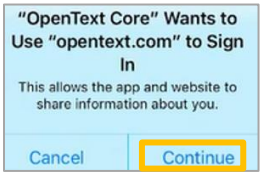
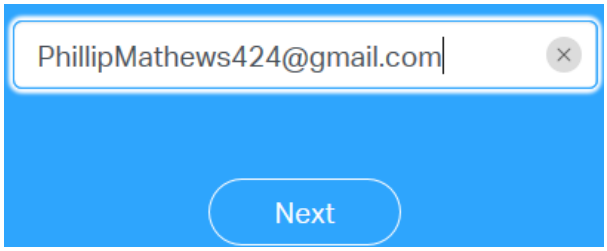
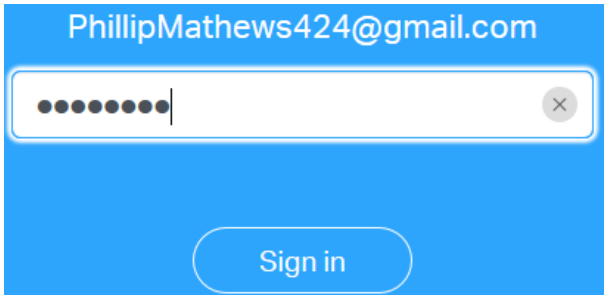
| Step | Description |
|---|---|
| 14 | CORE displays the Email Verification message, tap **Sign In**.<br> |
| 15 | Tap **Open**.<br>  |
| 16 | Tap **Continue**.<br>  |
| 17 | Enter the **email address** associated with CORE and tap **Next**.<br>  |
| 18 | Enter the **CORE password** that you selected during the Sign-Up process. Tap **Sign In**.<br>  |

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