



Ashikur Khan
Director
Supplier Quality Assurance (SQA)

300 Lakeside Drive,
Oakland, CA 94612

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Dear Material Supplier Partner,

As we enter the new year, we would like to take this opportunity to express our appreciation for our shared commitment to quality. Last year presented many supply chain challenges and together we persevered and found shared successes and lessons learned.

Here are some highlights from last year:

- Defective Parts Per Million (**DPPM**) result that was 18% below target resulting in **99.97%** defect-free materials;
- **Five Suppliers** who earned PG&E's **SQA Quality Award**, achieving the vision of zero non-conformances for an entire year;
- 91% of our high-risk material suppliers have been confirmed as **ISO 9001** certified.

Our Quality Mission

PG&E's Supplier Quality mission is to ensure purchased materials comply to PG&E specifications and requirements with robust manufacturing processes that meet safe, reliable, and affordable product expectations.

PG&E Quality Expectations

We are driven to accomplish our mission and commitment to quality through continuous improvement. As your partner in the quality journey, we will continue to offer our support to achieve your 2024 goals by assuring you have a clear understanding of PG&E's quality requirements such as:

- An overall **DPPM** target of **290** or less, with a vision of zero material defects;
- All high-risk material suppliers having a Quality Management System (QMS) certified to **ISO9001:2015**;
- **Root Cause & Corrective Actions** to prevent reoccurrences of quality issues;
- Notification of any manufacturing **changes** or **recalls** through the electronic Supplier Change Request ([eSCR](#)) portal;
- Direct upload of **Material Test Reports (MTR)** / Certifications through our [submission portal](#) for all gas materials subject to Federal Traceability requirements;
- Providing material from PG&E **qualified** manufacturing plants / locations per the PG&E Qualified Supplier List (**QSL**);
- Open and **timely communication** regarding quality issues and concerns that may arise with our Supplier Quality Engineers, Inspectors and Auditors.

SQA Quality Performance Award

We are revamping the Quality Performance awards this year and will re-launch the awards in 2025.

We initiated the SQA annual award over seven years ago and have had the honor of recognizing many of our suppliers for outstanding quality performance. We will continue that tradition, however, will take the opportunity to make some changes this year and will relaunch in 2025. More details to come!

Thank you again for your commitment to continuous improvement. We welcome your suggestions toward improving our quality processes and appreciate your continued commitment to safety, reliability, and affordability.

If you have any questions, please don't hesitate to contact me or our team members.

Sincerely,

Ashikur Khan
Director of Supplier Quality Assurance

PG&E Distributors:

Please forward this letter to your suppliers that provide PG&E with material and copy these SQA Managers:

- Rigo Ruiz, SQA Manager, Gas T&D (Phone: 415-264-2850, Email: R3RG@PGE.COM)
- Curtis Ko, SQA Manager, Electric T&D (Phone: 415-264-0159, Email: CXKW@PGE.COM)
- Alxious Kazala, SQA Manager, Audit, Admin, Analytics (Phone: 628-249-7735, Email: A5BN@PGE.COM)
- Jerome Aguas, SQA Material Inspection Manager (Phone: 925-605-9129, Email: J3AV@pge.com)

cc:

Brooke Reilly	Vice President, Chief Procurement Officer, Supply Chain
Elizabeth Collier	Senior Director, Contract Lifecycle Management
Kerry Green	Director, Strategic Sourcing
Jana Browning	Director, Strategic Sourcing
Dave Kevane	Director, Strategic Sourcing
Kristin Zaitz	Director, Strategic Sourcing
Kelly Torrano	Director, Strategic Sourcing
Jerilyn Gleaves	Senior Manager, Supply Chain Responsibility
Toni Tran	Director, Sourcing Operations
Dan Quinn	Director, Materials Planning
Bill Emperador	Director, Materials
Carolyn Chang	Sr. Manager, Market Intelligence and Analytics
Joseph Curran	Manager, Sourcing Portfolio
Melanie Spencer	Manager, Nuclear Supply Chain